

**Wichita State University**  
**Middle/Secondary Level Field Placements**  
**Overview for Principals and Cooperating Teachers**

Year	Semester and Core	Course # and Name	Description	Cooperating Teacher (CT) Responsibilities
Junior Year	Fall Core I	CI 424 Core I Practicum: General Methods	Candidates work with a cooperating teacher, in an appropriate classroom setting, to plan, implement, and assess instruction aligned with state and/or district standards.	Allow candidate to <b>co-teach</b> in classroom and conference with you during planning/lunch once a week for approximately 3 hours; sign attendance log.  Allow candidate to plan and teach at least 2-3 mini-lessons (10-15 minutes minimum).
	Spring Core II	CI 318 Core II Practicum: Literacy Strategies	Candidates apply strategies and skills introduced in CI 317 Literacy Strategies in the Content Area by researching contextual factors, teaching reading comprehension lessons, and using the six traits to assess student writing.	Allow candidate to <b>co-teach</b> in classroom and conference with you during planning/lunch once a week for approximately 3 hours; sign attendance log.  Allow candidate to teach 2-3 reading comprehension lessons (15 minutes minimum).  Allow candidate to assess (alongside you) a writing assignment according to one or more of the six traits.
Senior Year	Fall Core III	CI 412/13 Pre- Student Teaching	Candidates spend an extended period of time in an appropriate classroom setting, working with a cooperating teacher to plan, implement, and assess instruction aligned with state and/or district standards.	Allow candidate to <b>co-teach</b> in a consistent class every day that it meets (e.g., daily, every other day on block schedule).  Allow candidate to assume responsibility for planning and teaching at least one 5-7 day unit.
	Spring <sup>1</sup> Core IV	CI 461/71 Student Teaching	Candidates spend a semester in an appropriate classroom setting, working with a cooperating teacher. The candidate and cooperating teacher, with the approval of the university supervisor, devise a plan for the candidate to assume full responsibility for the classroom(s) for a designated period of time during the semester.	Allow candidate to <b>co-teach</b> for full class days throughout the semester.  Allow candidate to assume responsibility for at least 3-5 classes (no more than 3 preparations) for an extended period of time.  Provide <u>weekly written feedback</u> for candidate using classroom observation forms. Provide <u>daily verbal feedback</u> .

For the purposes of this handout, **co-teaching** includes several strategies:

- one teach, one observe
- one teach, one assist
- teaching small groups (station teaching, parallel teaching, supplemental teaching, differentiated teaching)
- team teaching

A note about Communication: please communicate any concerns you have about candidates early. You can contact your school's WTQP Contact Person, WSU's Middle/Secondary Liaison (Ron Jones – Ronald.Jones@wichita.edu), and/or the instructor for the field placement, who will be in touch with you via e-mail throughout the semester.

All field placements require written evaluations from the cooperating teacher (e.g., field experience disposition evaluation). All evaluations are designed to be respectful of your time, allowing you to simply check a box and write comments if you desire. We appreciate your time and expertise in evaluating our teacher education candidates.

<sup>1</sup> Candidates may request exceptions to student teach in fall semester.